

GOVERNANCE**VOLUNTEERS**

The selection and monitoring process of the volunteer program in Ohio County Schools shall operate as follows:

- A. All volunteers shall make application in writing to the school principal of their desire to serve as a volunteer in Ohio County Schools and indicate in which capacity or activity they wish to serve.
- B. All volunteers are assigned under the authority of a school principal.
- C. The principal of the school where services will be rendered must submit the approved volunteer application to the Central Office for review.
- D. The Superintendent recommends the volunteer for approval by the Board of Education for the current school year.
- E. Following approval by the Board of Education, the principal will be notified of the action taken.
- F. Volunteers shall be provided job related training prior to commencing service. This training will provide an orientation to operating procedures in Ohio County Schools and necessary training for expertise in the area(s) where service will be rendered.
- G. A volunteer will be expected to be regular in attendance to render service as scheduled. Failure to do so may result in termination of the service by the volunteer.
- H. The volunteer should notify the principal when not available to serve as scheduled.
- I. A volunteer terminates services to Ohio County Schools by notifying the principal and the coordinator of volunteer services in writing.
- J. The Board of Education reserves the right to terminate the services of a volunteer.

- K. The Board of Education has no obligation to provide compensation or expenses, and the volunteers provide service with no expectation of compensation.
- L. Types of volunteers covered by this policy include, but are not limited to: academic coaches, tutors, chaperones, and similar volunteers.

REGULATION REVIEWED: October 24, 2013

REGULATION REVIEWED: November 10, 2010

REGULATION REVISED: October 22, 2001

REGULATION ADOPTED: November 13, 1989

OHIO COUNTY BOARD OF EDUCATION