

CURRICULUM AND INSTRUCTION

I. Ohio County Schools Device Regulation

- A. The Ohio County Schools has initiated a program to loan technology Devices to students, including a protective case, and an AC adapter. The Device is provided by the School District for educational use only by students at school and at home.
- B. Students and their parents/guardians are reminded that use of District technology tools, resources, and services is governed by the Ohio County Schools "Education Purpose and Acceptable use of Electronic Resources", Policy # 3027 (<http://boe.ohio.k12.wv.us/wp-content/uploads/sites/9/2016/04/Policy3027.pdf>), 3027.01 (<http://boe.ohio.k12.wv.us/wp-content/uploads/sites/9/2016/04/Reg3027.01.pdf>), 3027.02 (<http://boe.ohio.k12.wv.us/wp-content/uploads/sites/9/2017/07/3027.02-Social-Media.pdf>).
- C. To understand the expectations of Ohio County Schools, students and their parents/guardians are responsible for reviewing the policy.
- D. Students and their parents/guardians should be aware that use of District technology tools, resources, and services is subject to reasonable and appropriate monitoring by the District and school administration in accordance with the requirements of all applicable federal and state laws.

II. Ownership of the Device and Related Peripherals

- A. The Ohio County Schools retains sole right of possession of the Device, including a protective case, and an AC adapter.

- B. The Devices are lent to the students for educational purposes only for the academic year. Moreover, Ohio County Schools administrative staff and faculty retain the right to collect and/or inspect Devices at any time, and to alter, add or delete installed software or hardware.

III. Student Privacy

- A. Students shall have no expectation of confidentiality or privacy with respect to any usage of a District-owned Device, regardless of whether that use is for District-related or personal purposes (which is prohibited), other than as specifically provided by law. In order to comply with the Children's Internet Protection Act (CIPA), the District shall filter student internet access when using the Device. Internet filtering shall be in place both when the Device is being used in school, as well as when it is being used away from the District's network.
- B. The District may, without prior notice or consent, log, monitor and supervise use of District owned Devices at any time when there is reason to believe that the student has engaged in school-related misconduct or when there are technical difficulties with the Device. By using a District-owned Device, students agree to such logging, monitoring, and supervision of their use.
- C. The District shall not make use of the camera or microphone on a District-owned or issued Device for remote monitoring or data collection purposes at any time. The District shall not make use of classroom management or screen monitoring software when District-owned or issued Devices are used away from the District's network.

IV. Responsibility for the Device and Related Peripherals

A. Students are solely responsible for the Device and peripherals assigned to them and shall adhere to the following terms and conditions:

1. Students shall comply with the Ohio County Schools "Acceptable Use Policy for Staff and Students" when using the Device.
2. Students shall bring their Device to school every day and make sure it is fully charged. (Note, a fully charged Device should last the length of a school day). If the Device is missing from school for an extended period of time, the Device shall be considered stolen and a police report may be filed.
3. The student shall be the exclusive user of this Device and shall not grant access to any other individual.
4. Students shall sign into the Device using their District assigned Google Apps for Education account.
5. Students shall treat their Device with care and never leave it in an unsecured location.
6. Students shall keep their Device in a protective case when traveling. Each student shall be assigned a case to be used to protect their assigned Device.
7. Students shall not remove or interfere with the serial number and other identification tags on the Device. Each Device shall be affixed with an asset label or tag.
8. Students shall not attempt to disassemble, remove or change the physical structure of the Device, including the keys, screen cover or plastic casing.
9. Students shall not attach stickers or labels to the Device or add any markings to the Device. A student may purchase a removable "shell" or "skin" for the

Device, at their own cost, and personalize the shell or skin.

10. Students shall not attempt to install or run any operating system on the Device other than the ChromeOS operating system supported by the District.
11. Students shall keep the Device issued to them clean and shall not clean the screen with anything other than computer screen cleaners.
12. Students shall promptly report any problems with their Device to one of their teachers or by directly emailing student.support@wphs.ohio.k12.wv.us
13. Devices and peripherals shall be returned in good working order to the District at the end of each school year, at the request of the Administration of the Ohio County Schools, or at the time of transfer or withdrawal from the Ohio County Schools. Failure to return the computer in good working order shall result in the student/parents/guardian being responsible for the full replacement cost of the computer and peripherals.

V. Copyright and File Sharing

Students are required to follow all copyright laws around all media including text, images, programs, applications, music, and video. Downloading, sharing, and posting online illegally obtained media are prohibited.

VI. Spare Equipment and Lending

If the Device issued to a student is inoperable, the school has a limited number of spare Devices for use while the original Device is repaired or replaced. This agreement shall remain in effect and is applicable to loaner computers. The student may not opt to keep an inoperable Device to avoid doing class work due to loss or damage. If a student does not bring his/her Device to school, the student may be required to borrow a Device from the school based on direction from his/her teacher.

VII. Equipment Damage and Repair

- A. The District shall repair or replace damaged equipment and/or peripherals resulting from normal use. The cost of all other breakages, accidental or intentional, may be the responsibility of the student/parent/guardian. These instances shall be reviewed on a case by case basis by the school principal and Director of Technology. The District shall make its best attempt to purchase replacement parts at the best possible price through a "Self Maintainer Program" entered into with the Device manufacturer.
- B. Loss or theft of the Device is the responsibility of the student/parent/guardian and shall result in the parent/guardian being charged the full replacement cost.

REGULATION ADOPTED: August 1, 2018

OHIO COUNTY BOARD OF EDUCATION